



DURHAM REGION TRANSIT COMMISSION

Manager, Operations Raleigh Division (Regular Full-Time)

Job ID: 3618

Open: Feb 03, 2012 Close: Feb 12, 2012

Manager of Operations - DRT

Reporting to the Deputy General Manager, Operations the position currently works from DRT Raleigh Division and manages the Operations function of that division.

The incumbent will:

- Develop and manage on-road transit services to ensure that routing and vehicle support services are provided in a safe, efficient, and cost-effective manner
- Monitor the effectiveness of service delivery through ongoing analysis of route performance indicators and adjust service as required
- Assist in developing and administering new routing related to growth in the community and in response to service changes by GO Transit
- Develop and monitor Division's operating and capital budgets
- Act as a front line leader to facilitate effective labour relations and ensure a cohesive workforce
- Assess, recommend and facilitate staffing levels for the Division
- Responsible for investigations and operational responses to accidents/incidents, customer inquiries, and passenger complaints
- Participate in labour relations as they pertain to operations
- Must be willing to rotate amongst operation divisions as required/requested

The successful applicant must have:

- A University degree in Planning and/or Business Administration or equivalent combination of education and experience
- Minimum 5 (five) years senior supervisory experience in the transit field, preferably in government/political setting
- Urban Public Transit related experience
- Proven ability to develop and implement effective strategies
- Sound knowledge of applicable legislation and Regional policies and procedures
- Demonstrated experience with budget management
- Proven ability to lead and motivate staff and provide guidance on strategic, operational and technical matters
- Proven negotiation and conflict resolution skills
- Highly effective inter-personal skills and excellent oral/written communication skills
- Excellent analytical, problem solving, time management and project management abilities
- Must possess at BZ license

Management and Exempt Salary Grade 7 Salary: \$84,415 to \$105,519 per annum

External Application Process

Come find a home where exciting and rewarding careers are balanced with your lifestyle, visit www.durhamregiontransit.com We thank all applicants; however, only those being considered will be contacted. Please apply online no later than midnight on the closing date indicated on the Job Posting.

The Region of Durham is an Equal Opportunity Employer.

Note: If you require accommodation at any time throughout the application process, please contact us at: RecruitingHelp@durham.ca and a Consultant will provide appropriate assistance pursuant to the Region's Accommodation policy. Please note that resumes should not be sent to RecruitingHelp@durham.ca.