

TRANSIT SUPERVISION

Strategies For New Supervisors

**September 14, 2010
Cornwall, ON**

**Canadian Urban Transit Association
CUTA Education & Training**

www.cutactu.ca





Are your Supervisors facing specific challenges? We'll come to you with a tailored course! The process begins with a discussion with you and CUTA Training Staff to set out learning objectives and implementation ideas for your employees. We'll take any of the modules and custom design them for you.

TRANSIT SUPERVISION FOR 2010

Based on a series of interviews, evaluation results and an industry expert survey, CUTA has developed a new training series for Frontline Supervisors. Each series has four modules. The curriculum is designed to meet the most requested areas of training as identified by the industry.

In 2010, CUTA will strive to diversify geographical locations for course offerings. Transit systems from around the country will be hosting training sessions.

STRATEGY SERIES

1 Day

STRATEGIES FOR NEW SUPERVISORS **September 14, 2010** **Cornwall, ON**

Do you have employees who are about to be promoted to a Supervisory position or have been supervising for up to one year? Supervisors from all areas including operations, maintenance, and administration will come together to discuss the stress encountered when employees become Supervisors. The dynamic of moving from being a "buddy" to a "boss" is often difficult. Participants will focus on the dynamic of a new set of expectations and how to deal with the challenges that face new Supervisors.

Registration for this course is open to the public.

TRANSIT SUPERVISION SERIES

CUTA offers five different Transit Supervision Modules. If you are interested in learning more about our Transit Supervision Modules or would like to know how we can tailor our training courses for your specific needs, contact the CUTA Education and Training Department.

Transit Supervision Modules:

Strategies for New Supervisors	1 day
Communication Series	2 days
Effectiveness Series	2 days
"When Things Go Wrong Series"	2 days
Legal Series	2 days

TRANSIT SUPERVISION REGISTRATION FORM



Public Course Fees: \$335 + HST

Course fees cover instruction, materials, light lunch and snacks for the session. Payment is due upon registration. If you must cancel, you may do so one month prior for a full refund or two weeks prior for a 50% refund. You may substitute another person at any time without penalty. If a substitute is made, please be sure to contact the CUTA Education and Training Department prior to the start of the course.

Travel costs and accommodations are not included.

Strategies for New Supervisors

September 14, 2010

Municipal Works Building, City of Cornwall

Downstairs Boardroom

1225 Ontario Street

Cornwall, ON K6H 4E1

Name: _____

Title: _____

Organization: _____

Address

City/Town

Postal Code

Phone

Fax

E-mail

Method of Payment: (please check one)

Invoice

Credit Card: Visa Master Card

Card number

Expiry Date

Name on card

Signature



Fax your registration form to 416 365-1295 or e-mail moudakis@cutaactu.ca.

Have a question about this course?

Call John Moudakis at 416 365-9800 ext. 102